

**K.L.N. COLLEGE OF ENGINEERING, POTTAPALAYAM-630612.
DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING**

Ref: KLNCE/EEE/Roles & Responsibility/2017-2018/EVEN

23.12.2017

ROLES AND RESPONSIBILITY-FACULTYWISE - 2017-2018 (EVEN SEMESTER)

1.Dr.S.M.KANNAN, PROFESSOR & HOD	<ul style="list-style-type: none"> Department Advisory committee-Incharge
<ul style="list-style-type: none"> Academic Schedule – Incharge – Website updation 	<ul style="list-style-type: none"> Educational Fair-Incharge
<ul style="list-style-type: none"> Accreditation – Incharge 	<ul style="list-style-type: none"> Industry Institute Interaction- Incharge
<ul style="list-style-type: none"> AICTE Regulations– Incharge 	<ul style="list-style-type: none"> MADITSSIA-Incharge
<ul style="list-style-type: none"> Anna University regulations– Incharge– Website updation 	<ul style="list-style-type: none"> MOU- Incharge– Website updation
<ul style="list-style-type: none"> Curriculum and syllabus-Incharge– Website updation 	<ul style="list-style-type: none"> Energy Audit
<ul style="list-style-type: none"> Department Advisory committee-Incharge 	<ul style="list-style-type: none"> Patent-i/c– Website updation
<ul style="list-style-type: none"> Establishment- Incharge 	<ul style="list-style-type: none"> Professional society activities(ISTE)-i/c– Website updation
<ul style="list-style-type: none"> Infrastructure requirement proposal- Incharge 	<ul style="list-style-type: none"> Program coordination committee
<ul style="list-style-type: none"> Professional society activities(IEEE)-i/c 	<ul style="list-style-type: none"> Quality Circle(QE,SG,PE,ARD)
<ul style="list-style-type: none"> Program coordination committee 	<ul style="list-style-type: none"> Corporate and Social Responsibility-Incharge– Website updation
<ul style="list-style-type: none"> Proposals To Principal 	6. A.MARIMUTHU, ASP 1
<ul style="list-style-type: none"> Quality assessment of TLP 	<ul style="list-style-type: none"> Association ELITE – Incharge
<ul style="list-style-type: none"> Research Co-Ordinator 	<ul style="list-style-type: none"> Budget – CSM&I Lab
<ul style="list-style-type: none"> Students feedback on faculty 	<ul style="list-style-type: none"> Civil Maintenance
2. Dr.S.VENKATESAN, PROFESSOR	<ul style="list-style-type: none"> Control ,Measurement and instrumentation lab-i/c
<ul style="list-style-type: none"> Accreditation – Incharge 	<ul style="list-style-type: none"> Program assessment committee
<ul style="list-style-type: none"> Academic coordinator IV Yr EEE 	<ul style="list-style-type: none"> Quality Circle(QE,SG,PE,ARD)
<ul style="list-style-type: none"> AICTE Regulations– Incharge 	7. P.LOGANTHURAI, ASP 1
<ul style="list-style-type: none"> Anna University regulations– Incharge– Website updation 	<ul style="list-style-type: none"> Association ELITE – Incharge
<ul style="list-style-type: none"> Best outgoing students-committee 	<ul style="list-style-type: none"> Academic coordinator II Yr EEE
<ul style="list-style-type: none"> Compliance Report – AICTE/AU–Incharge 	<ul style="list-style-type: none"> Best outgoing students-committee
<ul style="list-style-type: none"> Class coordinator – VIII EEE B 	<ul style="list-style-type: none"> Corporate and Social Responsibility-Incharge– Website updation
<ul style="list-style-type: none"> Coaching classes GATE/TANCET 	<ul style="list-style-type: none"> Disciplinary Committee-Incharge
<ul style="list-style-type: none"> Department Advisory committee-Incharge 	<ul style="list-style-type: none"> Electrical Maintenance-Incharge
<ul style="list-style-type: none"> Disciplinary Committee-Incharge 	<ul style="list-style-type: none"> Program assessment committee
<ul style="list-style-type: none"> Faculty Meeting-Incharge 	<ul style="list-style-type: none"> Budget – EM Lab
<ul style="list-style-type: none"> Infrastructure requirement proposal- Incharge 	<ul style="list-style-type: none"> Civil Maintenance
<ul style="list-style-type: none"> Ph.D. registration, course work- Incharge– Website updation 	<ul style="list-style-type: none"> Electrical Machines Laboratory-i/c
<ul style="list-style-type: none"> Professional society activities (IE)- faculty advisor & Website updation 	<ul style="list-style-type: none"> Class coordinator – IV EEE A
<ul style="list-style-type: none"> Program coordination committee 	<ul style="list-style-type: none"> MADITSSIA-Incharge
<ul style="list-style-type: none"> Project Coordinator (B.E./M.E) – Incharge 	8. M.JEGADEESAN, ASP 1
<ul style="list-style-type: none"> Project contest, innovative projects – Website updation 	<ul style="list-style-type: none"> Budget – PSS Lab 2
<ul style="list-style-type: none"> Project laboratory 	<ul style="list-style-type: none"> Civil Maintenance
<ul style="list-style-type: none"> Quality Circle(QE,SG,PE,ARD). Quality assessment of TLP 	<ul style="list-style-type: none"> Graduate exit survey
<ul style="list-style-type: none"> Research and development/research proposal – Website updation 	<ul style="list-style-type: none"> Class Coordinator-VIII Semester EEE A
<ul style="list-style-type: none"> Curriculum and syllabus-Incharge 	<ul style="list-style-type: none"> GATE/TANCET data-Incharge– Website updation
<ul style="list-style-type: none"> Symposium 	<ul style="list-style-type: none"> Higher studies data-Incharge
<ul style="list-style-type: none"> Training and Placement– Incharge– Website updation 	<ul style="list-style-type: none"> Disciplinary Committee-Incharge
3. Dr.K.GNANAMBAL, PROFESSOR	<ul style="list-style-type: none"> Power System Simulation Laboratory – II-Incharge
<ul style="list-style-type: none"> Accreditation – Incharge 	<ul style="list-style-type: none"> Imprest Amount Collection and settlement-Incharge
<ul style="list-style-type: none"> Academic coordinator III Yr EEE 	<ul style="list-style-type: none"> Practical Examination schedule-Incharge
<ul style="list-style-type: none"> AICTE Regulations– Incharge 	<ul style="list-style-type: none"> Program coordination committee
<ul style="list-style-type: none"> Anna University regulations– Incharge– Website updation 	<ul style="list-style-type: none"> Project Coordinator (B.E.) –Incharge– Website updation
<ul style="list-style-type: none"> Best outgoing students-committee 	<ul style="list-style-type: none"> Project contest, innovative projects – Website updation
<ul style="list-style-type: none"> Curriculum and syllabus-Incharge 	<ul style="list-style-type: none"> Project laboratory
<ul style="list-style-type: none"> Department Advisory committee-Incharge 	<ul style="list-style-type: none"> Quality Circle(QE,SG,PE,ARD)
<ul style="list-style-type: none"> Quality Circle(QE,SG,PE,ARD) 	9. Dr. C. VIMALARARI, ASP 1
<ul style="list-style-type: none"> Faculty Meeting-Incharge 	<ul style="list-style-type: none"> Conference paper collection
<ul style="list-style-type: none"> Class coordinator – VI EEE A 	<ul style="list-style-type: none"> Journal paper collection-i/c
<ul style="list-style-type: none"> Disciplinary Committee-Incharge 	<ul style="list-style-type: none"> Power System Simulation Laboratory – III-Incharge
<ul style="list-style-type: none"> Ph.D. registration, course work- Incharge– Website updation 	<ul style="list-style-type: none"> Research and development/research proposal – Asst
<ul style="list-style-type: none"> Program coordination committee 	10. Dr. J. SANGEETHA, ASP 1
<ul style="list-style-type: none"> Accreditation – Incharge 	<ul style="list-style-type: none"> Finance committee-Incharge
<ul style="list-style-type: none"> Quality assessment of TLP 	<ul style="list-style-type: none"> IDCA- Asst
<ul style="list-style-type: none"> Research and development/research proposal– Website updation 	11. S.MANOHARAN, AP (SR.GR.)
<ul style="list-style-type: none"> Infrastructure requirement proposal- Incharge 	<ul style="list-style-type: none"> Budget – PSS Lab 3
<ul style="list-style-type: none"> Research Co-Ordinator 	<ul style="list-style-type: none"> Civil Maintenance
<ul style="list-style-type: none"> Symposium 	<ul style="list-style-type: none"> Class coordinator – PG
4. Dr.S.PARTHASARATHY, PROFESSOR	<ul style="list-style-type: none"> IPC, EDC CELL-Incharge
<ul style="list-style-type: none"> Consultancy-Harmonic Audit– Website updation 	<ul style="list-style-type: none"> Power System Simulation Laboratory –III-Incharge
<ul style="list-style-type: none"> Corporate and Social Responsibility-Incharge– Website updation 	<ul style="list-style-type: none"> NSS
<ul style="list-style-type: none"> MOU- Incharge– Website updation 	<ul style="list-style-type: none"> Value added course– Website updation
<ul style="list-style-type: none"> Industry Institute Interaction- Incharge 	12. M.GANESHKUMARI, AP (SR.GR.)
<ul style="list-style-type: none"> Department Advisory committee-Incharge 	<ul style="list-style-type: none"> Accreditation-Assistant
<ul style="list-style-type: none"> IERIG-Incharge– Website updation 	<ul style="list-style-type: none"> Certificate collection-staff-Incharge– Website updation
<ul style="list-style-type: none"> IIPC- Incharge– Website updation 	<ul style="list-style-type: none"> College facility survey–Incharge
<ul style="list-style-type: none"> Research and Development laboratory- Incharge 	<ul style="list-style-type: none"> Project contest, innovative projects – Website updation
5. Dr.S.VENKATA NARAYANAN, PROFESSOR	<ul style="list-style-type: none"> Event consolidation & Website updation – Students
<ul style="list-style-type: none"> Consultancy- Energy Audit– Website updation 	<ul style="list-style-type: none"> Faculty development programme –certificate, document collection-Incharge

<ul style="list-style-type: none"> Cultural and Literature committee Guest Lecture/expert talk-i/c Power Electronics laboratory –Incharge 	<ul style="list-style-type: none"> Project laboratory Quality Circle(QE,SG,PE,ARD) Training and Placement– Incharge– Website updation
13. M.JEYAMURUGAN, AP (SR.GR.)	<ul style="list-style-type: none"> Web portal entry-Asst Result Analysis – Anna University-PG - i/c Graduate exit survey Class Coordinator-VIII Semester EEE C GATE/TANCET data-Incharge– Website updation Higher studies data-Incharge Power System Simulation Laboratory – I-Incharge
<ul style="list-style-type: none"> Best outgoing students-committee Biodata-faculty-Incharge Biodata-supporting staff –Incharge Budget – PE Lab Class Coordinator-VI Semester EEE B Coaching classes GATE/TANCET Compliance Report – AICTE/AU–Incharge MODROB- Incharge Power Electronics laboratory –Incharge Program coordination committee Time Table / Workload-Incharge– Website updation Web portal entry 	20.A.MANOJ, AP
14. K.R.JEYAVELUMANI, AP	<ul style="list-style-type: none"> IDCA-i/c Course outcomes, mapping, attainment calculation-Incharge Cultural and Literature committee IIPC Program assessment committee– Incharge PO, PSO assessment– Incharge Result Analysis – Anna University-UG - i/c Value added course Training and Placement– Incharge– Website updation
<ul style="list-style-type: none"> Attendance cum assessment record collection-Incharge Bulletin-Incharge Faculty self appraisal, QC report College facility survey–Incharge Course file collection-Incharge Electrical Machines Laboratory-Asst Course outcomes, mapping, attainment calculation-Incharge Grievance redressal–Incharge ISO-Incharge Magazine-Incharge Parents survey-Incharge Parents –Teachers meeting-Incharge Students feedback on faculty Supporting staff survey 	21. S.P.RAJARAM, AP
15. M.BALAMURUGAN, AP	22. Dr.A.P.S.RAMALAKSHMI, AP
<ul style="list-style-type: none"> Electrical Machines Laboratory-Asst Furniture-Incharge Imprest Amount Collection and settlement-Incharge 	<ul style="list-style-type: none"> Attendance cum assessment record collection-Incharge Bulletin-Incharge Coaching classes GATE/TANCET Faculty self appraisal, QC report College facility survey–Incharge Course file collection-Incharge Disciplinary Committee-Incharge ISO-Incharge Library-Incharge Magazine-Incharge Parents survey-Incharge Parents –Teachers meeting-Incharge Course outcomes, mapping, attainment calculation-Incharge Quality Circle(QE,SG,PE,ARD) Students feedback on faculty Supporting staff survey
16. T.GOPU, AP	23. V.SINDHU, AP
<ul style="list-style-type: none"> Certificate collection-students-Incharge Co curricular and extra-curricular activities-Incharge– Website updation Inplant training, Internship-Asst Microprocessor laboratory-Incharge Internal test-i/c 	<ul style="list-style-type: none"> Alumni data & survey collection – Website updation Conference & Journal paper collection– Website updation Internal test-i/c Consultancy Employer survey-Incharge Electric Circuits Laboratory-Asst Finance committee-Incharge Web portal entry PO, PSO, PEO assessment– Incharge
17. R.JEYAPANDI PRATHAP, AP	<ul style="list-style-type: none"> Web portal entry - PG
<ul style="list-style-type: none"> Biodata-faculty-Incharge Control ,Measurement and instrumentation lab-i/c Biodata-supporting staff –Incharge Practical Examination schedule-Incharge Library-Incharge Internal test-Incharge Time Table / Workload-Incharge– Website updation 	24. R.DIVYA, AP
18. S.RAJALINGAM, AP	<ul style="list-style-type: none"> Accreditation-Assistant Class Coordinator-IV Semester EEE B Educational Fair-Incharge Web portal entry Faculty development programme –certificate, document collection-Incharge Power System Simulation Laboratory – I-Asst Event consolidation & Website updation - Students
<ul style="list-style-type: none"> Academic coordinator I Yr EEE Budget – EDMP Lab Certificate collection-students-Incharge Event consolidation & Website updation - Students Civil Maintenance Co curricular and extra-curricular activities-Incharge– Website updation Class Coordinator-II Semester EEE A Inplant training, Internship-i/c Microprocessor laboratory-Incharge IPC, EDC CELL-Incharge Newsletter (College)-Incharge Web portal entry Program assessment committee– Incharge 	25. R.SRIDEVI, AP
19. N.VIMAL RADHA VIGNESH, AP	<ul style="list-style-type: none"> Budget- EC Lab Alumni data & survey collection- Website updation Consultancy Civil Maintenance Electric Circuits Laboratory-i/c Employer survey-Incharge Library-Incharge PO, PSO, PEO assessment– Incharge
<ul style="list-style-type: none"> Alumni data & survey collection- Website updation Budget – PSS Lab 1 Civil Maintenance Course outcomes, mapping, attainment calculation-Incharge Employer survey-Incharge IPC, EDC CELL-Incharge Program assessment committee– Incharge PO, PSO, PEO assessment– Incharge Program coordination committee Project Coordinator (B.E.) –Incharge– Website updation 	26. Dr.M. MAHALAKSHMI, AP
	<ul style="list-style-type: none"> Power System Simulation Laboratory – II-Incharge Training and Placement– Incharge Value added course Class Coordinator-II Semester EEE B Journal paper collection– Website updation Quality Circle(QE,SG,PE,ARD)